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27 May 1969

MEMORANDUM FOR: Information Processing Coordinators

SUBJECT

Annual Report on Intelligence Information

Handling

- 1. Attached is the IHC request for agency contributions to the IHC Annual Report and guidance for the content of these contributions. I have forwarded copies of this guidance to several of the interested components in each of the directorates involved in intelligence production.
- I have passed to the IHC Executive Secretary the general content of our IPC meeting on this guidance, indicating that the Agency contribution would concentrate on major activities and achievements in information processing over the period covered by the report.
- 3. To the extent that individual items in the directorate contribution relate to the particular chapter in the attached guidance, please indicate the appropriate chapters by number at the end of each paragraph.
- Directorate contributions should be in the hands of the undersigned on or before 27 June 1969.

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CIA Member

IHC

Attachment: as stated